

# Board Meeting Minutes

April 2020



**CALGARY  
EVERGREEN  
COMMUNITY  
ASSOCIATION**

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MYCECA.ca

**Venue**  
**Online, Google Hangout Meet**  
**Thursday 2<sup>nd</sup> April 2020**

## **Call to Order at 7:08pm**

- **Board Members Present:** Mohamd, Belinda, Darren, Ethan, Tina, Ahmad, Derek, Jodine, Adam, Tim, Adetoun, Omid, Paul, Sherrisa, Olga
- **Board Members Regrets:** Caryn, Aaron, Adam, Jim, Joey
- **Guests:** Katie

## **Approval of Agenda and Minutes – Additions or Deletions**

Soccer Program

## **Approval of Previous Minutes**

1st - Mohamd; 2nd - Belinda; All in favour.

## **Approval of Financials – January, February, March**

Financials have been sent out.

March shows a deficit, but there is income pending.

1st - Belinda; 2nd - Ethan; All in favour.

## **Guest Reports**

### Katie

- No formal report this month; events are being cancelled or postponed. No timeline yet, so it's until further notice.
- Working on pandemic items, so not full time on NPC.
- Reach out with any questions.
- What about the CECA plan? There is no rush, but do it and do it well.

## **Old Business/Committee Reports – 7:16pm**

- **Events/Recreation**
  - Seniors Social Hobnob – Sherrisa
    - Hobnob cancelled until further notice
    - All senior programming on hold until after COVID-19.
    - Reach out to Sherrisa if there are known needs in the community.
  - Easter Egg Hunt Update – Ahmad and Ethan
    - Cancelled. Messaging has gone out on social media.
    - Working on a refund from the city.
  - Community Clean-up Update – Ahmad and Ethan
    - Cancelled. City not progressing with these.
  - Sanderson Ridge Workshop Raffle Update – Paul, Belinda
    - On hold until we can commit to a date to do the raffle.

- License can be extended for a year, but it is discouraged. AGLC paperwork needs to be filed when new date known.
- Sold ~100 tickets so far. Caryn and Tim have been looking at how we can sell tickets online, need progress made on this. Jodine will help.
- Belinda will contact buyers to communicate change in draw date.
- Kickboxing – Joey
  - First session had some classes postponed; remaining sessions postponed.
- Soccer Program – Ethan
  - Cancelled. Messaging has gone out on social media.
  - Discussions in progress with other programs (CMSA and Soccer Tech) that are planning to run but there are official bans in place.
- Future events – Parade of Garage Sales, Neighbour Day, Membership Drive, Bike Day, Movie Screening, Christmas Lights Contest
  - Discussed that anything after July can be planned, but try to avoid incurring costs. The future is unknown.
  - Cannot get in touch with theatre re: movie screening, but its ~5 months out so planning can still occur.
  - Membership Drive – Sherrisa can work on this in the absence of seniors programming. Make a plan but no date commitments.
  - Bike day planning in progress, planned for August.
  - Neighbour Day is a no go.
- **Planning**
  - i. Ice Rink Updates – Darren
    - Rink is closed. Signs have been put up as well as rope. People are taking them down and using the rink anyway.
    - Pub night currently postponed, will be scheduled when things re-open
- **Traffic/Safety**
  - Looking at cross walk markings around the community.
- **Operations**
  - Membership count is at 262

### **NEW Business and Motions – 7:45pm**

- Discussion about Budget for 2020 – a budget is needed but with activities being shelved we have more time to work through budgets. Discussions to take place in June since events still need lead time to do applications etc. Think on the events for the remainder of 2020 but also think ahead to 2021. Ahmad and Ethan to assemble

rough estimates based on past events, and send to Belinda for comparison to actuals.

### **Any Other Business/Round Table – 7:51pm**

- a) Cardel Monthly Meeting Update – Sherrisa
  - Meeting last week – Cardel is closed, only operations occurring, nothing for community.
- b) Trico Report – Paul
  - Trico is closed. Trying to work out how to hold the next meeting.
- c) DSWCN Update – Paul
  - Spring Market is postponed to 2021. Everything else shelved until further notice. Fun Day would be next activity if possible. April meeting will be online.
- d) Round Table Discussion

### **CECA Community Communications – 7:54pm**

- a) Website and Social Media Updates
  - Please send any cancellation posters and messaging to Caryn and Tina for posting.
  - We want people to be directing people to the official sites.
  - Tina to put a link to Alberta Government and City of Calgary for COVID-19 information on the main website page but not in the scrolling pictures. And mention about CECA events cancellation.
- b) Newsletter – Deadline: April 8th
  - Suggestion that we say cancellations of activities until further notice. Please ensure Olga gets information provided in a timely manner.

### **Review of Action Items:**

- **Belinda** will contact raffle ticket buyers to communicate change in draw date; file AGLC paperwork to extend.
- **Jodine, Caryn** and **Tim** to make progress on how we can sell raffle tickets online.
- **Ahmad** and **Ethan** to assemble budget rough estimates based on past events, and send to **Belinda** for comparison to actuals. Due for June meeting.
- **Tina** to put a link to Alberta Government and City of Calgary for COVID-19 information on the main website page.

### **Adjournment:**

- **Adjourn at 8:00**
- **Motion by Mohamd, seconded by Sherrisa. All in favour.**

### **NEXT MEETING:**

- **Date:** May 7th, 2020
- **Location:** TBD

**Tina Baker on behalf of  
Aaron So  
CECA Secretary**