

Board Meeting Minutes



**CALGARY
EVERGREEN
COMMUNITY
ASSOCIATION**

MYCECA.ca

**Venue: Google Meet
Thursday, April 1st, 2021**

Call to Order (7:05)

Board Members Present:

- Utsav Agrawal
- Khushboo Agrawal
- Darren Bailey
- Belinda Ball
- Paul Bushell
- Adam Frisch
- Ethan Longinotti
- Adetoun Osuntogun
- Mohamd Sltan
- Ahmad Sltan
- Tim Rosenquist
- Jodine Williams
- Joey Wilson
- Alan Barrett
- Caryn Salageanu

Board Members Regrets:

- Jean
- Darlene

Guests:

- None

Addition/deletions to agenda – Easter Egg Sponsorship Bags

Approval of Previous Minutes (Belinda motioned, Paul seconded, all approved)

Approval of Financials – March 2021 (Belinda motioned, Tim seconded, all approved)

- In March we received \$386 from the Go Fund Me Page, (\$2358 raised from Go Fund Me campaign), \$160 from membership dues.
- Bank Balance is \$17,300
- Wil need to do a risk analysis; account for depreciation will need to look at it at the end of the year. Will need to write off the depreciation. Is the ice rink still worth \$7500?
- We need to break down the cost for the ice rink. In the Profit and Loss statement, September 2020 to March 2021, we have ice rink maintenance costs from 2019. Big chunk of cost is tarps. Not sure about the additional costs from last year, will need to look into that
- Darren paid for the tarps, and submitted receipts for 2 years so the cost is not that high
- For the football club, they give us a lump sum after registration is complete

Old Business/Committee Reports

Events/Recreation

- **Easter Egg Hunt**

- The City refunded the permit fees, as long as we have more than 10 people in total at the event, it is a problem
- Brian is ok with us holding on to the chocolate or now
- Schools are on spring break; Catholic school will be on break for another week
- We can donate the chocolate to the Seniors Homes around us
- Haven't seen a formal email yet wanted to wait till after the meeting, if we all agree, then will send out a cancellation notice, put on Facebook, Instagram, website
- Have 6 boxes of spherical chocolate. Probably 500-600
- About 170 residents live at Swan Evergreen then staff so ~200
- Adam is going to Swan Evergreen on Saturday so he can deliver them
- We can also donate to the women's shelter
- Ahmad will speak to Sherissa about Revera; Caryn will do the cancellation on social media, will do up a poster, based on COVID protocol. (Completed)
- Adam can deliver the chocolate to Rivera
- Will need to take event off the website
- We can include a note thanking Shoppers for their donation, and say we are donating the chocolate to
- Adam will contact the 2 homes
- Donating to Dream Centre will not be a problem
- Caryn can drop off for the Dream Centre

- **2021 Community Clean Up - Ahmad**

- Attended orientation
- Booked vendors already, will connect a month and a week before
- In talks with Lynn, will create a poster so they can approve
- Going to meet with Lynn, add Paul and Mohamd to the meeting

- **2021 Community Soccer - Ethan**

- Need to create Social media and newsletter content to promote the program
- Made the field booking requests, the primary field is Our Lady of Evergreen. Foothills thought it would be best for us, we also liked that
- Second is just close to Marshall Springs
- Haven't got the field booking permits, City is backed up at the moment
- Trevor was upset the board decided to go with Foothills, however Foothills provided their proposals early. South West was late, and costs was high
- Ustav enrolled his daughter, no way to verify that you are a CA member. Send them your membership card and you will get reimbursed
- Registrations are on Foothill's website, unfortunately there is no way to make it easier. Their website is not easy to navigate
- Some people said they had to become members of Foothills before they could

register. Some miscommunication happening

- We should promote it on our website, Ethan can do a write-up
- We should indicate that when they register, they will get a refund after, so it is clear.
- They should do a step-by-step tip sheet on how to register, difficult to navigate, need to be careful you are registering for the right program
- Ethan will help create the tip sheet

Planning

- **Land Use Agreement/Shed**

- Jodine had a conversation with John Merriman already
- John, Toun and Jodine will continue to work on it. It will take some time. Ball has started rolling
- Will reach out to Alan, he has some expertise

- **Outdoor Rink - Darren/Jodine**

- Hoping to get the tarps off next weekend to the dump
- Heard someone volunteered to repair the benches. He can donate the labor as long as we can supply the material. Waiting for a quote for the material. Jodine working on this

- **Community Garden - Belinda/Paul**

- Waiting to hear back, may not happen till end of Spring
- **Close this item**

Traffic/Safety

- Nothing to report. Reached out to CBE, still waiting
- Safety: Crime statistics have gone up, 6 crimes reported. 2 break and enters into dwellings. 1 theft of vehicle
- Will include safety tips in the next newsletter
- Will get flashing lights at Marshall Springs this Spring
- We are still waiting on the left turn signal at 162 and James Mckevitt, Paul will get a timeline
- Will need a stop sign by the new gas station, fire hall

Membership and Volunteers - Jim/Sherrisa

- Nothing on reoccurring front. Will reach out to website crew to chat and put all the pieces together
- 130 members from the spreadsheet

Funding

- Will update the thermometer, \$2300 less service fees. Update with what the Go Fund Me shows on our website
- Should it be promoted on our Facebook page. Will pin it to the top of the

page

- Community Standard Fund Application: Nobody did the application
- CO-OP grant was submitted, waiting to hear back
- We did not qualify for the Enmax grant

Steppingstone Grant

- The grant is \$1000, they want one project, we cannot spread the funds over multiple projects.
- We can use it to purchase a ZOOM membership, which costs \$150 for a year. The problem is we are not able to use the money on another project, maybe we can purchase membership for a few years
- Google Meet works for us now, ZOOM is good for bigger events when you have members of the public attending. We should stick to Goggle Meet for now
- The grant can be used for small creative projects that have a community benefit; we can still meet without physically meeting.
- What about the community garden in the Spring or Summer, a lot of people will enjoy that, families and seniors. Problem is water source and commitment.
- We should look at what other communities are doing. Look at Crescent Heights, they did fairy doors, we can copy. Can do bird houses, kids can pick up and paint them, create a hash tag to share pictures. Can arrange with Michaels. If you are a community member, you can come and get one. This way people can enjoy at home and we can post pictures. It will be on a first come, first serve basis. The first people that respond.
- Agreed, Belinda will submit the application
- Waiting to hear back from Servus

New Business and motions

- **Motions**
 - Motion to elect Alan Barrett as Planning and Development Director (Paul motioned, Mohamd seconded, approved by all except Ethan (he was unavailable at the time of the vote))

Guidebook Update and LAP Process

- Paul has reached out to the other community associations

Other Business

- **Cardel Monthly Meeting Update – Sherrisa**
 - Meeting next week
- **Trico Report – Paul - no update**
 - Having a townhall with all the CAS, the executive will attend. Will discuss if CAs will get a discount

DSWCN Update –

- Paul - no update. Hoping to meet in the next month so they can discuss going forward
 - **E-Newsletter**
 - Work in progress
 - **Business Plan**
 - Action Item -Will need to work with new NPC
 - **CECA Community Communications**
 - Have uploaded the cancellation on Easter Egg hunt and pinned the Go Fund Me
 - Will upload thermometer image
 - **Round Table Discussion**
 - Proceeding with Foster Insurance, received 2 quotes but couldn't beat what Foster was offering
 - Citizens: Open House on April 15, final report on April 22nd. Students can give a presentation for the community if they want more information
 - How to fill board spots: Important, will be great to fill those up. Talk to your friends and neighbours. We need to approach people in the community that should be the action item. So do a promotion, ad on facebook. Paul will work on that offline
 - Website: Should upload the meeting minutes Ustav. We have a page on the website for the minutes
 - May deadline is April 8th for newsletter, Mohamd will be doing the newsletter, send your articles and updates to Mohamd
 - Ethan, should he send the stuff for football on Facebook and website. We should direct people from social media to our website
 - Discussed a few meetings ago, that will be a good idea to combine the bottle drive with the community clean up. We should have the bottle drive earlier. Some charities use Skip the Depot. Worth looking into. Have people donate directly to Skip the Depot, people can arrange a pickup and they send us a check. Will need to promote it regularly
 - Note that we work as a flat organization, try to make meetings fun

Motion to adjourn @ 8:29 pm (Caryn motioned, Belinda seconded, all approved)

NEXT MEETING:

- **Thursday, May 6th, 2021**

Action Items

- Belinda to break down the cost for the ice rink
- Caryn will do the cancellation on social media, will do up a poster, based on

COVID protocol. We can include a note thanking Shoppers for their donation, and say we are donating the chocolate to (Completed)

- Adam will contact the 2 homes about donating the eggs
- Ahmad will set up a meeting with Lynn, add Paul and Mohamd to the meeting
- Ethan can do a write-up so we can promote it on our website
- Ethan will contact Foothills and help create a step-by-step tip sheet on how to register, difficult to navigate, need to be careful you are registering for the right program. Also indicate that when they register, they will get a refund after, so it is clear
- Jodine to contact volunteer about the benches
- Jodine and Toun to work with Alan on the development permit
- Paul to get a timeline for the left turn signal at 162 and James Mckevitt, Paul will get a timeline
- Ustav to update thermometer for Go Fund Me
- Belinda to apply for steppingstone grant
- Paul to do promote the vacant board positions online
- Ustav to upload meeting minutes
- Look into Skip the depot